

# Denise M. Shaw

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256~605~9922

## PROFESSIONAL SKILLS

- |                       |                          |                               |
|-----------------------|--------------------------|-------------------------------|
| ✧ AUTOCAD 2012        | ✧ ADOBE PHOTOSHOP CS 5.1 | ✧ MICROSOFT OFFICE SUITE 2010 |
| ✧ AUTOCAD REVIT 2012  | ✧ PAINTING DESIGN        | ✧ QuickBooks Pro              |
| ✧ 3D STUDIO MAX       | ✧ RESIDENTIAL PAINTING   | ✧ MANAGEMENT                  |
| ✧ MECHANICAL DRAFTING | ✧ COMMERCIAL PAINTING    | ✧ BUSINESS WRITING & RESEARCH |
| ✧ COMPUTER DRAFTING   | ✧ FAUX FINISHES          | ✧ ESTIMATING                  |
| ✧ JAVA PROGRAMMING    | ✧ PROJECT PLANNING       | ✧ BUDGETING                   |
| ✧ C++ PROGRAMMING     | ✧ SITE PLANNING          | ✧ FORECASTING                 |
| ✧ HTML                | ✧ LIGHTING DESIGN        | ✧ CUSTOMER SERVICE            |
| ✧ WEB DESIGN          | ✧ CRITICAL THINKING      | ✧ COMMUNICATION               |
| ✧ BLUEPRINT READING   | ✧ IMAGE EDITING          |                               |

## EDUCATION

### Westwood College

May, 2013

Associates of Applied Science in Computer-Aided Design / Architectural Drafting  
President's List for Academic Excellence, GPA: 3.98  
Alpha Beta Kappa National Honor Society

### University of Phoenix

October, 2011

Associates of Arts in Information Technology / Programming  
Dean's List for Academic Excellence, GPA: 3.85

## PROFESSIONAL EXPERIENCE

### United States Postal Service (USPS)

July 2013 - Present

Postal Support Employee (PSE)

### Shaw Painting, Henagar, AL

January 2001 - Present

Owner / Operator Residential and Commercial Painting Contractor.

- ✧ Directly responsible for meeting with Architects, General Contractors and City Officials to obtain job requirements and blueprints for accurately estimating labor costs, materials and time requirements.
- ✧ Provide direct supervision of construction activities at multiple job sites in the Fort Payne area.
- ✧ Order and deliver materials, read blueprints and make change orders to satisfy customers.
- ✧ Proficient in framing, drywall installation, surface preparation and finishing.
- ✧ Expert painting applicator using latex enamels, alkyd enamels and epoxy finishes.
- ✧ Excellent creative skills, interior and exterior design and faux finishes.
- ✧ Experience in all office managerial activities, hiring and training employees.

### New Construction

Heat Transfer Products Group (2012)  
Northeast Water Treatment Plant (2011)  
Northside Medical (2011)  
Leesburg Storm Shelter (2011)  
Kevin Callahan Residence (2011)  
Valley Medical Plaza (2010)  
DeKalb County Jail (2010)

### Existing

Dr. Halaseh - Medical Office (2012)  
Siemens Westinghouse (2012)  
Guntersville Lake House (2012)  
Dr. Steven Isbell's Medical Office (2010)  
J. David Dodd, P. A. Residence (2010)  
Dr. Halaseh - Residence (2010)  
Scruggs, Dodd, & Dodd Attorneys, P. A. (2010)

## PORTFOLIO

<http://shawdenise.wix.com/deniseshaw>